



Minutes of the Youth Committee meeting held on Tuesday, May 5, 2026 at 13:00, in Manor Office, 6 North Street, Credition, EX17 2BT

Present: Cllrs Liz Brookes-Hocking, Steve Huxtable, Guy Cochran, Vix Frisby and Giles Fawssett

In Attendance: Cath Kelly, Lead Youth Worker

Minute Taker: Rachel Avery, Town Clerk

MINUTES

68 / 2026 - WELCOME AND INTRODUCTIONS

Cllr Brookes-Hocking opened the meeting and members introduced themselves.

69 / 2026 - PUBLIC QUESTION TIME

There were no members of the public in attendance and no questions had been submitted prior to the meeting.

70 / 2026 - APOLOGIES

There were no apologies.

71 / 2026 - DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS

71.1 / 2026 - TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations of interest.

71.2 / 2026 – TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

There were no dispensation requests.

72 / 2026 - ORDER OF BUSINESS

There were no changes to the order of business.

73 / 2026 - CHAIR'S AND CLERK'S ANNOUNCEMENTS

There were no announcements.

74 / 2026 - YOUTH COMMITTEE MEETINGS

Decision: It was **resolved** to approve the minutes of the Youth Committee meeting held on Tuesday 10 March 2026. (Proposed by Cllr Cochran)

75 / 2026 - YOUTH WORK ACTION PLAN

Members discussed the Youth Work Action Plan, highlighting:

- its comprehensiveness and the wide range of areas it covers
- concerns about the extensive nature of the plan, considering the limited resources and time available. It was acknowledged that while the action plan was ambitious, but had already been previously approved by the committee
- the importance of maintaining high standards and the potential need to prioritise certain aspects of the plan if necessary
- the plan's flexibility and youth-led approach were praised, noting that some activities had been delegated to others to manage the workload of the Lead Youth Worker
- financial aspects of the plan were discussed, noting that some grants had been received. These which would be reviewed by the Lead Youth Worker and Town Clerk, and amended accordingly.

76 / 2026 - SPRING TERM 2026 UPDATE

The Lead Youth Worker provided an update on the activities and outcomes from the Spring Term, including:

- The positive reception of the Youth Voice initiative, and the engagement of young people in various activities
- participation in DCC's 'Places to Go, Things to Do' fund, which allowed for showcasing youth projects that had received money
- the Community Alcohol Partnership's grant support for the Youth Fringe festival was also noted
- challenges of finding suitable venues for youth activities but praised the adaptability of young people in utilising different spaces.

77 / 2026 - SAFEGUARDING TRAINING REPORT

The Safeguarding Training Report was reviewed, highlighting the successful delivery of the training session, which was well-received by attendees.

Feedback indicated that while the training was comprehensive and engaging, but intense, particularly for younger participants. It was noted that younger participants were employees of CTC as Peer Educators. It was suggested that future training sessions could be spread over a longer period, possibly on a Saturday, to allow for better absorption of the material.

The report also noted the need for councillors to be familiar with the safeguarding policies and procedures, suggesting that councillors be required to confirm their understanding of safeguarding policies through a Microsoft form.

Decision: It was **resolved** that the course would be run bi-annually and to investigate the feasibility of holding sessions on Saturdays. (Proposed by Cllr Cochran)

Decision: It was **resolved** to investigate the use of Microsoft Forms for councillors to submit confirmation of their understanding of safeguarding procedures. (Proposed by Cllr Cochran)

78 / 2026 - PART II

Decision: It was **resolved** to approve the exclusion of the public and press were from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (Proposed by Cllr Brookes-Hocking)

79 / 2026 - STAFFING REPORT

The contents of the confidential staffing report were received.

Decision: It was **resolved** to approve the proposal in the report. (Proposed by Cllr Cochran)

80 / 2026 - SAFEGUARDING UPDATE

There were no updates.

81 / 2026 - REPORTS PACK

Signed

Dated.....